Chapter 3 Sentence Revision

Identify the error. Then, rewrite the following sentences in order to fix the errors.

1. Darcy agreed to change her password. Even though she thought her old one was just fine.

Darcy agreed to change her password, even though she thought her old password was fine.

2. About half of Pizza Hut's 7,600 outlets make deliveries, the others concentrate on walk-in customers.

Around 50% of Pizza Hut's 7,600 outlets make deliveries, the others focus on in-store purchases.

3. Our new company logo was designed by my boss.

Our brand-new company logo was designed within our business.

4. The committee will continue to monitor merchandise design, product quality, and check the feedback of customers.

Our committee will continue to monitor merchandise design, product quality, and check the feedback of customers and apply it to our business.

5. To be hired, an applicant must be reliable, creative, and show enthusiasm.
   To be hired for this position an applicant must: be reliable, creative, and show enthusiasm.

6. To complete the project on time, a new deadline was established by the team.

   A new deadline was established by the team to complete the project on time,

7. Michelle Mitchell presented a talk about workplace drug problems in our boardroom.

Michelle Mitchell presented about workplace drug problems in our boardroom

8. Me and my coworkers would like to give input on the proposal.

   My coworker and I would like to give input on the proposal.

9. With a grunt of disapproval, the schedule was rejected by the supervisor.

   Grunting with disapproval, the schedule was rejected by the supervisor.

10. Global warming affects humans, animals decreasing of polar ice

The importance of punctuation. Correct the following.

1. When hunting owls, use both vision and hearing.

2. Rachel Ray finds inspiration in cooking with her family and her dog.

3. Great salad ingredients include: lettuce, tomato, goat, cheese

Use the following facts to construct a coherent paragraph with a topic sentence and appropriate transitional expressions in the supporting sentences.

Nearly all teams experience conflict, they should recognize and expect it. The most effective teams strive to eliminate destructive conflict and develop constructive conflict. Destructive conflict arises when team members take criticism personally and destructive conflict poisons teamwork. Although conflict can become constructive, teams that encourage members to express their opinions may seem to be experiencing conflict when the opinions differ. Better decisions often result when teams listen to and discuss many views.